

**ATASCOSA COUNTY
COMMISSIONERS COURT
REGULAR MEETING
COMMISSIONERS COURTROOM, SUITE 203
March 11, 2024
9 a.m.**

If after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court. Purposes for a closed or executive meeting or session permitted by the Act include the following:

- 551.071 Consultation with Attorney.
- 551.072 Deliberation regarding real property.
- 551.073 Deliberation regarding prospective gifts.
- 551.074 Personnel Matters.
- 551.076 Deliberation regarding security devices or security audits.
- 551.0785 Deliberation involving medical or psychiatric records of individuals.
- 551.084 Investigation; exclusion of witness from hearing.
- 551.087 Deliberation regarding economic development negotiation.
- 551.088 Deliberation regarding test item.

AGENDA

1. Judge Cude: Call to order.
2. Judge Cude: Prayer; Pledge of Allegiance.
3. Public Comments:
4. Audrey Louis: Discuss and/or take appropriate action concerning personnel
Existing Employee: John William Richmond
Position: Asst. District Attorney
Pay Rate: Longevity pay increase from \$160.00 to \$180.00 per month
Salary Budget Area: 047-400-405
Physical/Drug: n/a
Start Date: 03/11/2024

Existing Employee: Ryan Wright
Position: Asst. District Attorney
Pay Rate: Longevity pay increase from \$240.00 to \$260.00 per month
Salary Budget Area: 047-400-405
Physical/Drug: n/a
Start Date: 03/11/2024

Existing Employee: Erika Price
Position: Asst. District Attorney
Pay Rate: Longevity pay increase from \$180.00 to \$200.00 per month
Salary Budget Area: 047-400-405
Physical/Drug: n/a
Start Date: 03/11/2024

5. Tim Gutierrez: Discuss and/or take appropriate action concerning personnel
Existing Employee: Patricia Ann Hatfield
Position: From Part-time Control Tech. to Juvenile Supervision Officer (Tier 1)
Pay Rate: \$47,700.00 annually
Salary Budget Area: 139-400-403
Physical/Drug: Completed
Start Date: 03/11/2024

6. Stephanie Brown: Discuss and/or take appropriate action concerning personnel
New Employee: Karen Cox
Position: Legal Assistant
Pay Rate: \$39,000.00 annually
Salary Budget Area: 012-488-402
Physical/Drug: pending
Start Date: 03/11/2024

7. Britni Van Curan: Discuss and/or take appropriate action concerning personnel
Existing Employee: Maria Levine
Position: Administrative Assistant-OSSF-DR Certified
Pay Rate: \$22.11 per hour/\$46,000.00 per year
Salary Budget Area: 012-472-407
Physical/Drug: n/a
Start Date: 03/11/2024

8. Britni Van Curan: Discuss and/or take appropriate action concerning the approval or denial of the Skyway Towers subdivision located on East FM 476 in Pct. 1.

9. Britni Van Curan: Discuss and/or take appropriate action concerning the approval for the amendment of the Atascosa County Flood Protection Order.

10. Sheriff Soward: Discuss and/or take appropriate action concerning personnel
New Employee: Jaime Carmona
Position: Deputy Sheriff
Pay Rate: Tier 2: \$56,00.00 annually; 171 flux; \$120.00 mo. uniform; \$175.00 holiday; 90-day County Probation; 1 year agency prob.
Salary Budget Area: 012-440-410
Physical/Drug: pending

Start Date: 03/18/2024

Existing Employee: Roland Bryan Cantu
Position: Deputy Sheriff to Patrol Sergeant
Pay Rate: Tier 1: \$60,00.00 annually; 171 flux; \$120.00 mo.
uniform; \$175.00 holiday
Salary Budget Area: 012-440-410
Physical/Drug: n/a
Start Date: 03/18/2024

Existing Employee: Kristen Casias
Position: Corrections Officer
Pay Rate: Tier 2: \$49,00.00 annually; 171 fluctuating; \$120.00 mo.
uniform; \$150.00 holiday; Continue 1 year agency prob.
Salary Budget Area: 012-442-562
Physical/Drug: n/a
Start Date: 03/15/2024

Existing Employee: Jesse Trevino
Position: Corrections Officer
Pay Rate: Tier 2: \$49,00.00 annually; 171 fluctuating; \$120.00 mo.
uniform; \$150.00 holiday; Continue 1 year agency prob.
Salary Budget Area: 012-442-562
Physical/Drug: n/a
Start Date: 03/15/2024

11. Laura Pawelek: Discuss and/or take appropriate action concerning approving the Affordable Care Act Reporting and Tracking Service (ARTS) renewal agreement with Texas Association of Counties (TAC) for 2024 1095 filings and direct County Judge to sign.
12. Laura Pawelek: Discuss and/or take appropriate action concerning approving publication of the February 2024 Treasurer's Report in the Pleasanton Express Newspaper and County website.
13. Theresa Carrasco: Discuss and/or take appropriate action concerning approval of the Commissioner's Court Minutes for January 2024.
14. Comm. Gillespie: Discuss and/or take appropriate action concerning personnel
Existing Employee: Joe Turley
Position: Pct. 1 Road Crew Worker
Pay Rate: from \$43,000.00 to \$44,500.00 annually, 40 hours
Salary Budget Area: 021-400-402
Physical/Drug: n/a

Start Date: 03/11/2024

Existing Employee: Abel Palacios
Position: Pct. 1 Road Crew Worker
Pay Rate: from \$46,500.00 to \$48,000.00 annually, 40 hours
Salary Budget Area: 021-400-402
Physical/Drug: n/a
Start Date: 03/11/2024

Existing Employee: Chadd Bostel
Position: Pct. 1 Road Crew Worker
Pay Rate: from \$46,500.00 to \$48,000.00 annually, 40 hours
Salary Budget Area: 021-400-402
Physical/Drug: n/a
Start Date: 03/11/2024

15. Comm. Riley: Discuss and/or take appropriate action to approve a permit for Select Water for (1) 10" lay flat line that will enter CR 411 and continue for 5,392 feet. The line will travel East on CR 411 and exit onto TxDot ROW, FM 99. A check in the amount of \$1,000.00 has been turned into the Atascosa County Treasurers Office.
16. Comm. Riley: Discuss and/or take appropriate action to approve a permit for Select Water for (2) 12" lay flat lines that will be on the East side of CR ROW, FM 99 and travel South for 6,017 feet. The line will be on the East side of CR ROW and travel South for 3,231 feet. The line will exit onto private property. A check in the amount of \$1,000.00 has been turned into the Atascosa County Treasurers Office.
17. Comm. Riley: Discuss and/or take appropriate action concerning approving a permit for Enersol Group to lay a 4" lay flat line within the ROW of CR 410. The 4" line begins North of FM 99 on CR 410. The line then travels South on the East side where it exits onto FM 99. The line reenters the ROW at FM 99 and CR 410 and travels South on the East side of CR 410 where it exits onto private property. A check in the amount of \$1,000.00 has been turned into the Atascosa County Treasurers Office.
18. Judge Cude: Discuss and/or take appropriate action concerning the trade in of the following Tracy Barrera: 2 units from Juvenile Detention:
- 2011 Chevrolet Tahoe, VIN 1GNLC2E0XBR246665, for a trade-in value of \$2,500.00 to Atascosa Dodge.

2018 Chevrolet Tahoe, VIN 1GNLCDEC5JR261904, for a trade-in value of \$5,000.00 to Atascosa Dodge.

These trade-ins will go against the purchase of a 2021 Chevrolet Tahoe, VIN 1GN5CNKD5MR359866 for \$48,105.31, total cost after trade-in of \$7,500.00 is \$40,605.31. This purchase will be charged to CSLFRF (ARP) Funds, Equipment line 012-487-644.

19. Judge Cude: Discuss and/or take appropriate action to approve the selection of DRG Architects for the Medical Examiner's Facility Project pending County Attorney's review and approval of contract.

20. Judge Cude: **Update and/or take appropriate action concerning Judge, Commissioners, and Other County Elected Officials' training course certifications, record any hours and certificates into Commissioners Court minutes and other documents not related to education needing to be filed in the court records.**

Constable William Meadows: Has successfully completed the Criminal Justice Information Services Security and Privacy Training on March 06, 2024.

21. **EXECUTIVE SESSION**

The Regular Session of Atascosa County Commissioners Court will now recess in order to convene in Executive Session according to Texas Government Code 551.071 and 551.074 to discuss personnel and other matters with the County Attorney's office.

22. **OPEN SESSION**

23. Judge Cude: Discuss and/or take appropriate action concerning item(s) discussed in executive session.

24. Judge Cude: Discuss and/or take appropriate action concerning the approval to

Tracy Barrera: A. Transfer a position from the County Clerk's budget to Animal Control Budget.

B. Assign the position of Animal Control Director, budget line number 012-478-405.

C. Discuss and/or take appropriate action concerning the following 2024 budget adjustments and / or budget amendments for the following:

DEPT: County Clerk / Animal Control:

Moving funds from:

012-408-402, Salary, Clerk, \$52,000.00

012-408-491, Retirement, \$4,654.00

012-408-492, Insurance-Hospital, \$12,805.00

012-408-493, Social Security, \$3,978.00

To:

012-478-405, Salary, Animal Control Director, \$52,000.00

012-478-491, Retirement, \$4,654.00

012-478-492, Insurance-Hospital, \$12,805.00

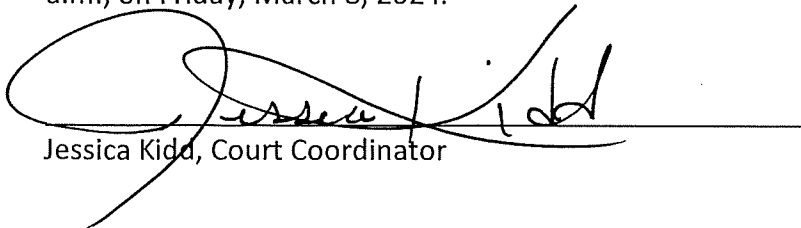
012-478-493, Social Security, \$3,978.00

25. Judge Cude: Discuss and/or take appropriate action to redefine the positions and job descriptions for the Chief Animal Control Investigator and Animal Control Director.
26. Judge Cude: Discuss and/or take appropriate action to consider hiring an applicant for the Animal Control Director position as recommended by the Animal Control Advisory Board.
27. Judge Cude: **Discuss, review and take action to accept and/or approve any invoices and payroll.**
Tracy Barrera:
28. Judge Cude: **Discuss, review and take action on reports submitted.**
Tracy Barrera:
29. **COMMENTS FROM THE COMMISSIONERS COURT (No Action Can Be Taken).** The next Regular Commissioners Court Meeting is set for Monday, March 25, 2024.
30. Judge Cude: Adjourn.



Weldon P. Cude, Atascosa County Judge

I, the undersigned, do hereby certify that this notice was posted by 9:00 a.m., on Friday, March 8, 2024.



Jessica Kidd, Court Coordinator

This meeting site is accessible to individuals with disabilities and to the general public.